



# Post Revalidation and Officers Form

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AMVETS National Headquarters  
4647 Forbes Boulevard  
Lanham, Maryland 20706-4380  
Telephone: (301) 459-9600  
Toll Free: (877) 726-8387  
**Fax: (301) 459-7924**

State: \_\_\_\_\_ Post # \_\_\_\_\_  
County: \_\_\_\_\_

PLEASE SUBMIT TO ILLINOIS AMVETS HQ NO LATER THAN JULY 1ST. DO NOT SUBMIT DIRECTLY TO NATIONAL.

**PRIMARY CONTACT-Post Mailing Address**

**Primary Contact:** \_\_\_\_\_ Phone \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Post Mailing Address** \_\_\_\_\_  
City, State and Zip: \_\_\_\_\_

**RENEWAL CONTACT**

Send Renewals to: \_\_\_\_\_ Phone \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
E-mail Confirmation Contact: \_\_\_\_\_

**POST INFORMATION**

Meeting dates and times: \_\_\_\_\_  **Meeting Address** Phone Number \_\_\_\_\_  
Address \_\_\_\_\_ City, \_\_\_\_\_ State, \_\_\_\_\_ Zip \_\_\_\_\_  
Post Web-site \_\_\_\_\_ Post E-mail: \_\_\_\_\_

**\*\*\* All Posts are required to file with the IRS yearly in order to maintain tax-exempt status. \*\*\***

* Dues amount must be filled in, *Post Portion of Dues only (INVOICES WILL BE CALCULATED ON POST PORTION+NTL+DEPT)	
* <b>Annual Dues:</b> *Portion of Dues retained at Post * <b>Post Portion:</b> \$ _____	* <b>Life Dues:</b> *Portion of Dues retained at Post: * <b>Post Portion:</b> \$ _____

Check one (per National Bylaws, Article VII):

- No Post home
- Facility owned or leased for meetings requires \$300,000 Liability Insurance.
- Facility with clubroom (requires Articles of Incorporation, State Certificate of Corporate Good Standing, \$500,000 liability Insurance and a Liquor liability policy with current Acord 25 on file at National Headquarters)
- Post Constitution & Bylaws** have been reviewed, but not amended.
- Post Constitution & Bylaws** have been amended within the past year and approved by the Department JA

**POST REVALIDATION CERTIFICATION**

I certify that AMVETS Post # \_\_\_\_\_ complies with all local, state and federal laws and statutes in the operation of the Post and its facilities, has a minimum of 10 members in good standing, is fully paid up in all Post accounts with National Headquarters and has complied with all revalidation requirements of the National Constitution, Article X.  
Date \_\_\_\_\_ Signature & Title of Certifying Post Official \_\_\_\_\_

**Officers Form**

The 5 leaders with access to the database are Commander, Executive Director, 1st Vice, Adjutant, and Renewal Contact. After elections, email or fax revalidation forms to HQ and your Department.

Commander: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
1st Vice: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
2nd Vice: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
3rd Vice: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
Adjutant: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
Public Relations Officer: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
Finance: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____
SEC Rep: _____ Member Number: _____	Address: _____ _____ Email: _____	Phone: _____

**Officers Certification**

I certify that the officers of \_\_\_\_\_ have been duly installed and they have read and subscribe to the AMVETS oath of office.

Date: \_\_\_\_\_ Installing Officer: \_\_\_\_\_

**Notes:** As soon as your elections are concluded (May 1 - June 30th), fill out this form and send to ILLINOIS Headquarters by mail. Forms must be received by July 1st.

# SEC COMMITTEEMAN FORM

State: <u>IL</u> Post # <u>        </u>
County: <u>                                </u>

SEC Committeemen shall be responsible for representing their respective posts at three State Executive Committee Meetings. Furthermore, these meetings will all take place in Springfield, IL in February, June, and September. Each Committeeman will receive mileage (current nonprofit government rate), per diem (\$39.00 a day) and two nights lodging. Moreover, Committeeman will be required to gather information, share information, and help sculpt the future of IL Amvets. The future of the organization is bright and with the infusion of SEC Committeeman the possibilities are limitless.

The dates for the 2022-2023 meetings are:

- September 16-18, 2022
- February 17-19, 2023 (virtual only)
- June 2-4, 2023

PLEASE TYPE OR PRINT LEGIBLY all applicable information on this form.

**SEC Committeeman:**

Member Number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Contact Numbers-

Home: \_\_\_\_\_

Cell: \_\_\_\_\_

**Required Signatures:**

Post Commander: \_\_\_\_\_

SEC Committeeman: \_\_\_\_\_