



Illinois AMVETS Service Foundation

Community Grant

Criteria:

1. The submitting organization must be located in Illinois.
2. Requested funds must be used for programs and services benefitting Illinois veterans.
3. Applicants must submit their completed proposals between August 1st—May 31st.

Organization Information:

Name of Organization: _____

Contact Person: _____ Title: _____

Organization Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ Email: _____ Website: _____

FEIN Tax ID (if applicable): _____ Amount of request:\$ _____

Proposal Narrative:

May attach additional pages as needed.

Brief Summary and objectives of the grant request:

How many Illinois veterans will benefit from this request _____

List of other funding sources both, committed and applied for: _____

How will you measure the outcome of the project or service? _____

How will you implement community and volunteer involvement? _____

If this is an event, please state the date, time, location. _____



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Certification:

The above organization certifies that if selected to receive any funding from the Illinois AMVETS Service Foundation, the General Rules of Spending will be followed as listed below.

Signature _____ Print Name _____

Title _____ Date _____

Additional Requirements: *(please attach)*

1. Needs Statement
2. Project Budget
3. Organization's most recent fiscal year budget.
4. Most recent audited financial statement.
5. Internal Revenue Service (IRS) determination letter indicating your organization's charitable status.

Submit To:

Communications Director
Illinois AMVETS Service Foundation
2200 S. 6th Street
Springfield, IL 62703

Questions or Concerns: 217-528-4713

General Rules of Spending:

- The Illinois AMVETS Service Foundation is a not-for-profit corporation organized under the laws of Illinois. Its purpose as set forth in the corporate charter is for "Service and Rehabilitation" for Veterans. These rules apply to all grants distributed from the Illinois AMVETS Service Foundation.
- Grants must be spent for the purpose of Service or Rehabilitation of Veterans.
- Grants are first come, first serve.
- Grant requests must be turned in at least 2 weeks prior to the grant committee meeting, which are held at the three SEC meetings. Those turned in late will be not be considered. Recommendations will be made by the Grant Committee, and then voted on by the Service Foundation body. (SEC dates are September 7-8, 2018, February 15-17, 2019 and June 7-9, 2019.)
- Requests must be made between August 1st and May 15th of each year.
- Funds cannot be used to purchase an item and give it away, such as purchasing tables, chairs, beds, etc., and giving them to a Veteran Home. You may not donate any of the funds received from the Service Foundation.
- The Receipt of Distribution must be returned to State Headquarters within 90 days after receiving grant funds.
- The following items must be returned to the State Headquarters within 60 days of the event occurring:
 1. Written report stating how the funds were used
 2. Original receipts
- It is suggested that your report and original receipts be sent by certified or registered mail, return receipt requested. Your report should be in letter format, dated and signed.
- Those not adhering to these guidelines will be ineligible for subsequent year's grant request. The expenditures of grants that do not adhere to these guidelines will not be considered for requests next fiscal year.
- Your grant funds cannot be held over from year to year. Any unused portion must be returned to the Illinois AMVETS Service Foundation with your grant expenditure letter and original receipts in order to be eligible for any future request.